



REQUEST FOR ABSENCE TO OBSERVE A RELIGIOUS HOLIDAY

Date : _____
From: Islamic Society of Tampa Bay Area
Reference: Request for absence in observance of religious holiday

To whom it may concern,

The Islamic Society Tampa Bay Area is the largest Islamic Center in the State of Florida. It provides services of all types to thousands of families. This letter serves the purpose of expressing our absolute and sincere recommendation on behalf of the Islamic Society of Tampa Bay Area, Br./Sr. _____ who has been an outstanding member of our Muslim community in the Tampa Bay Area.

This serves as an official request for absence in observance of religious holiday. Eid al-Fitr will start on _____, according to the crescent moon. It is a requirement for all Muslims unless they fall in a special category. Br. / Sr. _____ will be observing Eid al-Fitr for one day on the anticipated date _____. The request also includes leaving the school in time to observe the Morning Eid prayer.

Truly, your help and assistance are appreciated and treasured.

Respectfully,
Imam A. Ahmesula
ISTABA Management